

NOTICE

Submission of 2025 PAIA Annual Reports by Private Bodies

The South African Institute of Chartered Accountants (SAICA) wishes to inform all private companies that the Information Regulator has issued a formal notice requiring the submission of Annual Reports in terms of the Promotion of Access to Information Act (PAIA), 2 of 2000, for the 2024/2025 financial year.

Submission Period:

1 April 2025 – 30 June 2025

Submission Platform:

eServices Portal via the Information Regulator's website: <https://info regulator.org.za>

Support Contact:

paia-support@info regulator.org.za | Tel: 010 023 5200

In accordance with Section 32 and Section 83(4) of PAIA, all Heads of Private Bodies (HPBs), Information Officers (IOs), and Deputy Information Officers (DIOs) are required to submit reports detailing access to information requests received and processed during the reporting period. Please note that submission is only possible if the IO, HPB, and DIOs are registered with the Regulator.

SAICA's Position and Engagement:

SAICA has engaged the Information Regulator to raise concerns about the administrative burden this requirement places on private entities, particularly those that have not received any PAIA requests. While the Regulator has confirmed that submission is mandatory for 2025, SAICA has requested that consultation processes be initiated for future cycles to address these concerns and potentially revise the notice.

We urge all private companies to comply with the current requirements to avoid penalties and to ensure alignment with national compliance standards. SAICA will continue to advocate for a more streamlined and risk-based approach to PAIA reporting in future years.