# HOW TO APPLY FOR RPL REMISSION ON TCMS

"**RPL**" means recognition of prior learning and refers to a mechanism for the recognition of the achievement of one or more of the competencies prescribed by SAICA, however obtained. In terms of RPL a trainee accountant need not undergo any further learning intervention in respect of the relevant competency or competencies;

19.8. Remission for RPL may be sought on the basis of -

19.8.1. previous relevant experience gained under a SAICA training contract, or

19.8.2. previous relevant experience not gained under a SAICA training contract (Also refer to Annexure 5).

19.9. In the case of remission for RPL, the training officer and the trainee accountant must lodge the application for remission with SAICA within 14 months of the effective start date of the training contract. 19.10. Where remission is sought in terms of Regulation 19.8.1, the training officer may, based on his assessment of the trainee accountant, reduce the term of the contract by a period not exceeding the time served by the trainee accountant under the previous SAICA training contract.

19.11. Where remission is sought in terms Regulation 19.8.2, the training officer may, based on his assessment of the trainee accountant, reduce the term of the contract by a period not exceeding 12 months.

19.12. In every instance, the remission in the term of a training contract will be calculated by subtracting the approved remitted time from the end date of the new registered training contract.

STEP 1 THE TRAINEE MUST LOG INTO TCMS https://www.saicatcms.co.za/login.aspx

#### STEP2

#### Go to contract management View contract Select the actions tab

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	Title:	Mr	
Let us get	First Name:	Omar	
you there	Middle Name:	Not Specified	
	Last Name:	Abdul Reheman	
	ID No:		
	Training Office Details		
	Training Office:	Shabir Goga Incorporated, KwaZulu-Natal, Newcastle	

## STEP3 Select remission contract

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# STEP4 Select type RPL remission

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## STEP5

Under RPL type there are two selections, under a SAICA training contract (in the case where there was a previous SAICA cancelled training contract.) and (in the case where the trainee will apply for RPL remission for competencies not gained under a SAICA training contract)

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# STEP6

The send request button will send the application to the training officer for inserting the number of months granted and for approval.

Once approved the contract end date and hours of the training contract will be updated

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#### TRAINING OFFICE APPROVE REQUEST

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	Request Details		
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	Amount Of Remission Available:	12 View Calculation	
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