

Trust Beneficial Ownership Register

29 October 2024

Master's Office



the **doj & cd**

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

RECLAIMING THE CENTRE STAGE

LIVING OUR
VALUES
as justice officials

Log In




the doj & cd

Department
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

[Quick Guide](#) | Version: 1.0.0.8

Log In

I'm not a robot 
reCAPTCHA
[Privacy](#) - [Terms](#)

[Register](#) [Forgot My Password](#) [Login](#)

- Authentication through Username, Password and CAPTCHA.
- Forgot Password to reset password for existing users.



the doj & cd

Department
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

[Quick Guide](#)

| Version: 1.0.0.8

OTP Verification

Your OTP has been sent to
le****@justice.gov.za and 082****729.

OTP

OTP Code



[✕ Cancel](#)

[➔ Verify](#)

- OTP is sent to email and cellphone number.
- OTP valid for 1 hour.
- Completes Login.



noreply

✓ Nkuna Lerato

Masters Trusts Online Login OTP

Masters Trusts Online Login OTP

Your OTP to login to the Masters Trusts Online is **3182**

Best Regards,
DOJ&CD Masters Trusts Online Team

THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT



the doj & cd

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

Your OTP to login to the Masters Trusts Online is 3182

23:25


Trust Search

Trust Register Search Filters

URN


Trust File Number

Trust Name

 Reset

 Search

 Recent Cases

 My Cases

 Request Access

 Trust Beneficial Ownership Register

 Bulk Upload

 FAQ

[Contact Us](#)

[Disclaimer](#)

This site is best viewed using Microsoft IE10+, Google Chrome, Safari, Mozilla Firefox or Opera at a screen resolution of 1024 x 768 or higher.
Copyright © 2024 SITA - State Information Technology Agency. All rights reserved.

- Landing screen after login.
- General Search Criteria.
- Bulk Upload is always active for users registered under an organization.

Trust Search

Trust Register Search Filters

URN

Urn

Trust File Number

File Number

Trust Name

24

Reset

Search

✓ No Matching Trusts were found

Check the spelling and search again or register a new trust.

✓ OK

URN



File Number

Register

Bulk Upload

Number of Trustees

Showing 0 to 0 of 0 entries

Previous

Next

- Search criteria not returning results
- Inception of electronic trust register - 2008

Trust Search

Trust Register Search Filters

URN


Trust File Number

Trust Name


 Reset

 Search

 Recent Cases

 My Cases

 Request Access

 Trust Beneficial Ownership Register

 Bulk Upload

URN



File Number



Trust Name



Status



Authorization Date



Trustee Name



Number of Trustees



No data available in table

Showing 0 to 0 of 0 entries

Previous

Next

- Proceed Trust Beneficial Ownership Register

Beneficial Ownership Register Upload

Search / Trust Beneficial Ownership Register

- Trust Details.

✕ Close

↓ Save

Trust Beneficial Ownership Register

Masters Office

 ▼ ✱

Office Filing
Number

File Number eg: IT 000001/2023 (G)



Trust Name

Trust Name



Capacity

 ▼ ✱

Beneficial Ownership Register Upload

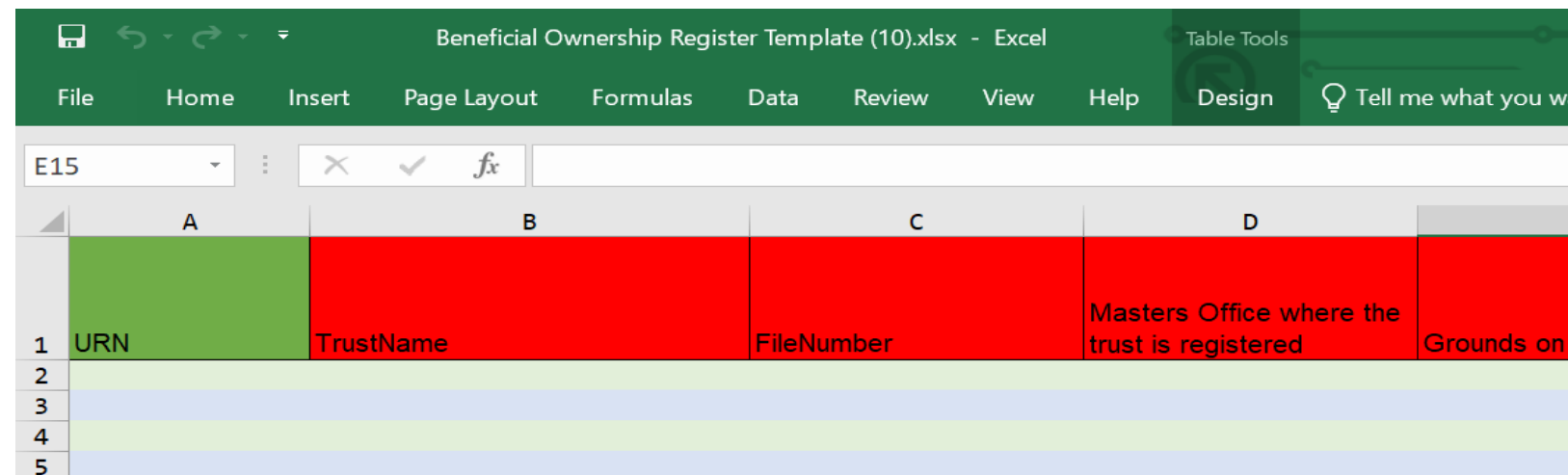
Download Excel Template

Please follow this link to download the defined Excel Template for the beneficial owners detail.

Trustees are required to keep it in their records together with ID copies of all beneficial owners of the trust

 Download Excel Template

- Beneficial Ownership Register Template.
- Column Headings (red vs green)



	A	B	C	D	
1	URN	TrustName	FileNumber	Masters Office where the trust is registered	Grounds on
2					
3					
4					
5					

Beneficial Ownership Register Upload

Trust Beneficial Ownership Register

UPLOAD: Details of the beneficial Owners *

Please download the defined Template above, complete the required fields, save and upload here.

Max file size is 10mb. Only 1 Excel document allowed.



File: Beneficial Ownership Register Template
(10).xlsx

- File Upload

Beneficial Ownership Register Upload

Declaration by Capturer

- Declaration

The Capturer confirms that the Trustees are keeping in their records, certified ID copies of all beneficial owners of the trust.

The Capturer confirms that he/she is authorised to attend to and deal with this matter and verifies the authenticity of the information and documentation being submitted.

The Capturer confirms that confirms that the information submitted is true and correct. In the event that the information is not true and correct, the Maters of the High Court will not be held liable in any way whatsoever as a result of the misrepresentation.

I Confirm the above *

Beneficial Ownership Register Upload

Search / Trust Beneficial Ownership Register

✕ Close

↓ Save

- Successful upload

✓ Trust Beneficial Ownership Register ✕

Trust Beneficial Ownership Register successfully saved. An email notification will be sent to confirm this upload.

✓ OK

Beneficial Ownership Register Upload

Document Upload History

Upload Type	Is Latest	Uploaded By	Date Uploaded	File Name	View
	Latest Register	Uploaded By: Lerato Nkuna	Date Uploaded: 2024/01/21 12:07:38 AM	Beneficial Ownership Register Template (10).xlsx	View

- Uploaded register

Beneficial Ownership Register Upload

Dear I .a

- Email Confirmation of new uploaded register.

Your update of Trust Beneficial Ownership Register for: 246 Trust has been created successfully.

Yours Sincerely,
The DoJ&CD Team

Please Do Not Respond To This Email as this is an automated message.

Trust Search

Trust Register Search Filters

URN

Trust File Number

Trust Name

 Reset

 Search








 Recent Cases

 My Cases

 Request Access

 Trust Beneficial Ownership Register

 Bulk Upload

URN 	File Number 	Trust Name 	Status 	Authorization Date 	Trustee Name 	Number of Trustees 
	IT123456/1999	246 Trust				0

Showing 1 to 1 of 1 entries

Previous



1

Next

- Search for a newly uploaded register
- Request Access to a trust record, from Trustee or main contact person.

Beneficial Ownership Register Update

Document Upload History

Upload Type	Is Latest	Uploaded By	Date Uploaded	File Name	View
	Latest Register	Uploaded By: Lerato Nkuna	Date Uploaded: 2024/01/21 12:12:04 AM	Beneficial Ownership Register Template (10).xlsx	View
		Uploaded By: Lerato Nkuna	Date Uploaded: 2024/01/21 12:07:38 AM	Beneficial Ownership Register Template (10).xlsx	View

- Updated register

Beneficial Ownership Register Upload

Dear L

- Email confirmation of an updated register

Your update of Trust Beneficial Ownership Register for: 246 Trust has been updated successfully.

Yours Sincerely,
The DoJ&CD Team

Please Do Not Respond To This Email as this is an automated message.

Beneficial Ownership Register Upload/Update

Search / Trust Beneficial Ownership Register

✕ Close

↓ Save

- Upload with failed validations

Bulk Upload Validation Errors ✕

There were validation error(s) during the bulk upload, would you like to view the errors?

When viewing the errors please note the following:

- * Red indicates that required data is missing.
- * Yellow indicates that the data failed validation rules.

✓ View

↓ Download

✕ Close

Beneficial Ownership Register Upload/Update

Trust Beneficial Ownership Register Upload Validation Results

✕ Close

↓ Export

- View of validation results

* Red indicates that required data is missing.

* Yellow indicates that the data failed validation rules.

* Hover over the Red/Yellow columns to view the validation message associated.

1	URN	TrustName	FileNumber	Masters Office where the trust is registered	Grounds on which the person is a beneficial owner of the trust	Full Names / Entity Name
2		246 Trust	IT123456/1999	Thohoyandou Masters Office	Founder (legal person or contemplated in Section 1: "beneficial owner" (c)(ii))	Tē ər
3		246 Trust	IT123456/1999	Thohoyandou Masters Office	Founder (legal person or contemplated in Section 1: "beneficial owner" (c)(ii))	Tē ər
4		246 Trust	IT123456/1999	Pretoria Masters Office	Beneficiary (legal person or contemplated in Section 1: "beneficial owner" (e)(ii))	T ər
				Thohoyandou Masters	Trustee (legal person or contemplated in Section	

Beneficial Ownership Register Upload/Update

1	URN	TrustName	FileNumber	Masters Office where the trust is registered	Grounds on which the person is a beneficial owner of the trust	Full Names / Entity Name	Surname
2		246 Trust	IT123456/1999	Thohoyandou Masters Office	Founder (legal person or contemplated in Section 1: "beneficial owner" (c)(ii))	Test Trust Founder	
3		246 Trust	IT123456/1999	Thohoyandou Masters Office	Founder (legal person or contemplated in Section 1: "beneficial owner" (c)(ii))	Test Trust Founder	
4		246 Trust	IT123456/1999	Pretoria Masters Office	Beneficiary (legal person or contemplated in Section 1: "beneficial owner" (e)(ii))	Test Trust Founder	
5		246 Trust	IT123456/1999	Thohoyandou Masters Office	Masters Office Pretoria Masters Office does not match the current Masters Office: Thohoyandou Masters Office at Row 4 of the file uploaded		
6		246 Trust	IT123456/1999	Thohoyandou Masters Office	Beneficiary (legal person or contemplated in Section 1: "beneficial owner" (e)(ii))	Test Trust Trustee	

✕ Close

↓ Export

- Failed validation messages

Law Enforcement Agent - Search

Trust Register Search Filters

URN	<input type="text" value="Urn"/>	Trust File Number	<input type="text" value="File Number"/>
Trust Name	<input type="text" value="Trust Name"/>	Identity Number	<input type="text" value="Identity Number"/>

- Added ID number search.

Law Enforcement Agent - View


Search / Trust Beneficial Ownership Register

✕ Close

Trust Beneficial Ownership Register

Masters Office Pretoria Masters Office *
Office Filing Number IT 055555/2017 *
Trust Name Test Trust 1 *
Created By Lerato Nkuna *
Capacity Power of Attorney by Trustee(s) *

Document Upload History

Upload Type	Is Latest	Uploaded By	Date Uploaded	File Name	View
	Latest Register	Uploaded By: Lerato Nkuna	Date Uploaded: 2023/10/07 4:01:47 PM	Test Trust 1.xlsx	View

- Added ID number search.
- Download and view register.

End of Presentation Thank You

The Department of Justice and Constitutional Development
www.justice.gov.za Follow us on 



the doj & cd

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

RECLAIMING THE CENTRE STAGE

**LIVING OUR
VALUES**
as justice officials