

Assessment of Professional Competence November 2018 Tasks Millennial Hotel Group (Pty) Ltd

November 2018										
Sun	Mon	Tue	Wed	Thu	Fri	Sat				
				1	2	3				
4	5	6	7	8	9	10				
11	12	13	14	15	16	17				
18	19	20	21	22	23	24				
25	26	27	28	29	30					

Task subject			Start date	Due date
(a)	Respond to Travis Jagger's email by drafting a memorandum regarding IFRS 16 Leases as requested.	1	21/11/2018	21/11/2018
(b)	Respond to Travis Jagger's email regarding the fair value assessment of the Sandton property.	2	21/11/2018	21/11/2018
(c)	Prepare the coaching/review notes for Jane Wyman, as requested by Brian Stewart, in order to achieve the objective stated in audit work paper DIR-01.	3	21/11/2018	21/11/2018
(d)	Formulate the procedures that should be carried out by the internal audit team to investigate whether there is any substance to the allegations reported by the anonymous whistleblower to Tshepo Umculi.	3	21/11/2018	21/11/2018
(e)	Draft the presentation slides, including speaker/presenter notes, regarding the proposed 6CVCF loan restructuring as requested by Travis Jagger in his email.	4	21/11/2018	21/11/2018
(f)	Respond to Tshepo Umculi's email regarding the potential allocation of shareholder value between the Class A and Class B shareholders.	5	21/11/2018	21/11/2018
(g)	Respond to Sarah Naidoo's email by identifying and explaining five key matters that MHG should consider in evaluating whether to pursue the strategy regarding the corporate ten-year packages.	6	21/11/2018	21/11/2018
(h)	Respond to Eileen Barkingmad's email.	7	21/11/2018	21/11/2018

Millennial Hotel Group (Pty) Ltd is a fictitious company, and all events as well as the names of all persons associated with this company, as mentioned in this Assessment of Professional Competence, are purely fictitious in nature and any resemblance to real persons, living or dead, or to an actual business entity, is purely coincidental.