

## Assessment of Professional Competence November 2016

### Tasks

**Assume you are the financial accountant at zinga**

(a)	Respond to Harry Mnisi's email request in document F.
(b)	Harry Mnisi asked for your opinion on the issues raised in document H. Respond via email.
(c)	Prepare a document for Harry Mnisi setting out your comments in response to his request to review the draft workings (see document E).
(d)	In response to Harry Mnisi's email (document G) – (i) describe the additional reports that you would ask Barbara Byte to extract from the inventory management system; and (ii) list the key questions you would ask Belinda Jantjies to enable Harry Mnisi to evaluate the reasonableness of the inventory obsolescence allowance at 30 September 2016 for financial reporting purposes.
(e)	Prepare the memorandum for the Board of Directors as requested by Harry Mnisi in document I.
(f)	Draft a memorandum for discussion in response to Harry Mnisi's email requests in document J.
(g)	Respond via email to Harry Mnisi's queries in document K.

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