

#DIFFERENCE
MAKERS

SGM E-VOTING
GUIDELINES
(PROXY VOTING
2025)



CA | CA(SA)

AGA | AGA(SA)

at | AT(SA)

SAICA
DIFFERENCE MAKERS™

INTRODUCTION

This document aims to assist all users of the e-voting platform in understanding how it works and what they will be able to action on it.

There following are the key elements available on the e-voting platform:

- Logging On
- Proxy Voting
- Revocation of votes
- Logging Off

LOGGING ON



SAICA SGM 2025

To log in, please use your **SAICA member ID** or **South African ID number**. You will receive a **one-time pin (OTP)** via email or SMS. Voting is only available to members in good standing. If you have any questions, please contact the SAICA Call Centre at 0861 072 422 or +27 (11) 621 6660, or email agm@saica.co.za.

Please enter your details to login

Username

A pin will be sent to you after login via email or SMS.

→ Login

- Click on the following URL - <https://event.saicaagm.com/>
- Type in your SAICA member ID or SA ID number.
- Click on Login

LOGGING ON



2 Factor Authentication

A one-time-pin has been emailed and/or
SMSed to you, please check.

OTP Number (eg. 123456)
955551

Continue

[Did not get OTP? Resend now](#)

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NOTE: This process is applicable for logging in, both for proxy and on-the-day voting.

PROXY VOTING



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Accounts (1) 9SwLySYrwV1tHbBT

DashboardAppoint a proxy

Dashboard

Appointing a proxy

Our platform features two main sections: the **Dashboard** and the **Appoint a Proxy** screen.

Info and documents: Access downloadable documents and instructions for navigating the platform.

Appoint a proxy: Appoint another SAICA member or the Chairperson to vote on your behalf during the upcoming SGM.

Switch between screens using the **Info and documents** and **Appoint a proxy** tabs at the top of the page, below the logo.

Appointing a proxy:

Documents

Voting Guide
9 KB

SGM Agenda 2025
322 KB

PROXY VOTING



Appointing a proxy:

1. Select Your Proxy:

- Choose between appointing the **Chairperson** or another **SAICA member** in good standing.
- If selecting a SAICA member, you must enter their **SAICA member reference number** in the provided field.

2. Prescribe Your Own Votes:

- For the resolution, please indicate your vote by selecting ***For, Against, or Abstain***.

3. Submit Your Proxy Appointment:

- Once you have completed the selections, click on the **Appoint a Proxy** button to confirm your submission.

Note: By appointing a proxy, you ensure that your vote is counted even if you are unable to attend the AGM. Please note that all voting will be conducted electronically, and discretionary voting by proxies is not permitted.

 [Appoint a proxy](#)

PROXY VOTING



- Please note that you may also pose a question under the ASK QUESTIONS tab and click on Ask Question.

Appoint a proxy

Prescribe to the chairperson on how to vote on my behalf

Please choose your proxy:

☒ Chairperson
☐ SAICA member

Chairperson details:

Chairperson name:

Prescribe my own votes

SPECIAL RESOLUTION 1: APPROVAL OF THE AMENDMENTS TO THE SAICA CONSTITUTION - To CONSIDER and, if supported, APPROVE the revised SAICA Constitution in terms of paragraph 18 of the current Constitution (Approved 26 May 2022), which requires amendments to be approved by not less than three-fourths of the Members who are present in person or electronically or by proxy at the General Meeting of such Members.

☐ For ☐ Against ☐ Abstain

[Submit proxy appointment](#)

Ask Questions

i You haven't asked any questions.

[Ask Question](#)

PROXY VOTING



Appoint a proxy

Prescribe to another SAICA member on how to vote on my behalf

Please choose your proxy:

- ☐ Chairperson
☒ SAICA member

SAICA member details:

SAICA member reference
no:

Please type at least 5 characters to start searching.

Please type at least 5 characters to start searching..

Prescribe my own votes

SPECIAL RESOLUTION 1: APPROVAL OF THE AMENDMENTS TO THE SAICA CONSTITUTION - To CONSIDER and, if supported, APPROVE the revised SAICA Constitution in terms of paragraph 18 of the current Constitution (Approved 26 May 2022), which requires amendments to be approved by not less than three-fourths of the Members who are present in person or electronically or by proxy at the General Meeting of such Members.

☐ For ☐ Against ☐ Abstain

Submit proxy appointment

Ask Questions

You haven't asked any questions.

Your question here..

Ask Question

NOTE: Where a vote is allocated to a SAICA member, the correct SAICA ID number of that member needs to be completed.

PROXY VOTING



[Dashboard](#) [Appoint a proxy](#)


Appoint a proxy

Thank you!

✔ You have successfully appointed a proxy.

[✖ Revoke my proxy appointment](#)

Ask Questions



██████████

Wed, 13 Aug 2025, 11:51:21

Test Test Test

Your question here..

[? Ask Question](#)

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REVOCATION OF A VOTE



NOTE: A member may revoke their vote by clicking on the revoke my proxy appointment.

A pop-up message will appear, confirming revocation.

The screenshot displays the SAICA SGM 2025 web application interface. At the top, a dark navigation bar contains the SAICA logo and the text "SAICA SGM 2025". Below this, a white pop-up message from "event.saicaagm.com" asks for confirmation to revoke the proxy appointment, with "OK" and "Cancel" buttons. The main content area has a dark blue header with "Dashboard" and "Appoint a proxy" links. The "Appoint a proxy" section shows a "Thank you!" message and a confirmation: "You have successfully appointed a proxy." Below this is a red button labeled "Revoke my proxy appointment". To the right, the "Ask Questions" section shows a user profile, a timestamp "Wed, 13 Aug 2025, 11:51:21", and a text input field for questions.

Thoko Hlaisi

SAICA
SAICA SGM 2025

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Accounts (1) Thoko123

Dashboard

Appoint a proxy

Appoint a proxy

Thank you

✓ You have successfully

Revoke my proxy

✓

Success

Proxy appointment revoked successfully!

Ask Questions

You haven't asked any questions.

Your question here..

Ask Question

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GENERAL REQUIREMENTS

The general requirements to view the webcast are as follows:

- Microsoft Windows PC, Apple Mac, Apple Mobile device or Android Mobile device
- An Internet browser: Google Chrome, Internet Explorer 9, Microsoft Edge or newer Safari or Firefox, Adobe Flash Player
- An Internet connection.
- If you are viewing through a corporate / LAN connection please ensure that your organization allows for streaming through their firewall