

## NOTICE OF THE SAICA ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting (AGM) of members of the South African Institute of Chartered Accountants (SAICA) will be held at **SAICA, 17 Fricker Road, Illovo, Sandton, Gauteng**, on **26 June 2018** at **09h00**, for the transaction of the following business:

1. To consider the SAICA Group Financial Report for the year ended 31 December 2017.
2. To consider a report by the auditors.
3. To NOTE progress made with regard to the appointment of external auditors for the ensuing year.

### REGISTRATION AND PROXY VOTING

Registration and proxy voting via SAICA's e-voting platform opens at 09h00 on Tuesday, 5 June 2018 and closes at 09h00 on Sunday, 24 June 2018, 48 (forty-eight) hours before the time appointed for the AGM.

In order to use the e-voting facility, members must [log on](#) and cast their proxy e-votes and follow the on-screen prompts which have been detailed in the [e-voting and webcast guidelines](#). There will be no paper-based proxy voting option. All proxy voting will be conducted through the e-voting system.

### ON-THE-DAY VOTING

Members will be able to [log on](#) to the AGM e-voting platform on 26 June 2018 and supply their SAICA membership number, South African ID number, or Passport number and follow the on-screen prompts. [Read e-voting and webcast guidelines](#) for assistance in this regard. If proxy e-votes have not been cast, members will be allowed to cast their e-votes when the voting is opened during AGM proceedings. There will be no paper-based on-the-day voting as all voting will be electronic.

### WEBCAST ACCESS TO THE AGM

SAICA members will be able to utilise the webcast option to participate remotely in the AGM proceedings on 26 June 2018, by logging on to the [Webcast Dashboard](#) ([Read e-voting and webcast guidelines](#)). This will enable online submission of comments or questions, which will be presented to the chairman for action, at the chairman's discretion. The AGM will be adjourned to enable the e-voting process to be completed. The meeting will be re-convened to allow the chairman to announce the results. Members joining via webcast and casting an electronic vote are requested to stay connected during this process. Additional instructions on the proceedings at the AGM will be provided by the chairman at the AGM.

### QUERIES

Email [AGM@saica.co.za](mailto:AGM@saica.co.za) to log any technical support queries relating to the e-voting platform.

### TERMS AND CONDITIONS

[Read the SAICA AGM e-voting Terms and Conditions.](#)

Issued by:

**Welsh Gwaza**

**Company Secretary**

The South African Institute of Chartered Accountants