

Annual General Meeting

E-Voting and Webcast Guidelines
(on-the-day activities)

2019

On-the-day-voting

Logging On



SAICA
THE SOUTH AFRICAN INSTITUTE
OF CHARTERED ACCOUNTANTS
develop. influence. lead.

- Click on the following URL - <https://www.saicaagm.co.za>
- Type in your SAICA member ID.
- Tick the “I am not a robot” checkbox.
- Click on Login.
- A message informing you of an OTP will be displayed

The screenshot shows the SAICA Voting System interface. On the left is a sidebar with the CA(SA) logo and 'VOTING SYSTEM' text, containing links for 'Register' and 'Login'. The main content area is titled 'Login' and features a form with a 'SAICA member ID' input field, an 'I'm not a robot' checkbox with a CAPTCHA image, and a 'Login' button. A 'Register' link is also present. The URL 'https://www.saicaagm.co.za/member-register' is visible at the bottom left of the browser window.

NOTE This process is applicable for logging in, both for proxy and on-the-day voting.

- Enter your OTP received via SMS or Email.
- Tick the “I am not a robot” checkbox.
- Click on Login

[Register](#)[Login](#)

Login

An OTP has been sent to your email and mobile number as currently recorded by SAICA. If you have a problem logging in, then contact the call centre at agm@saica.co.za

Enter OTP

Login

[Register](#)

- You will be redirected to the main voting page.

[Notice of AGM](#)
[Logout](#)

Submit Proxy Vote

How would you like to vote? —

☒ Prescribe my own vote
☐ Allow proxy holder to use his/her discretion to vote on my behalf
☐ Combination: Prescribe and discretionary

Prescribe own vote: —

#	Resolution	For	Against	Abstain
1	APPROVE the SAICA Group and Institute Annual Financial Statements for the year ended 31 December 2018.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	APPROVE the Independent Auditor's Report.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	APPROVE the appointment of MAZARS as the external auditor for the ensuing year.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	APPROVE the amended Constitution as circulated in substitution of the current Constitution in terms of Section 19 of the current Constitution.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Select your proxy: —

☒ Saica member
☐ Chairman

Saica member details —

Saica member ID:

☐ Accept terms and conditions - [Read T&C](#)

[Submit](#)

- Click on the Own Voting menu item.
- Complete your vote, per resolution.
- Click on Submit.
- Click on the Discretionary Voting menu option.
- If you have any votes allocated to you, allocate them per resolution.
- Click on Submit.

NOTE Once you have voted, you will not be able to change your vote or vote again.

Webcast screen

- Click on the following URL - <https://www.saicaagm.co.za>
- Carry out the steps set out in [Logging On](#) section of this document to log on.
- Once you have logged on, you will be taken to the Dashboard page, including the webcast screen.

Webcast Prerequisites

The general requirements to view the webcast are as follows:

- Microsoft Windows PC, Apple Mac, Apple Mobile device or Android Mobile device
- An Internet browser: Google Chrome, Internet Explorer 9 or newer Safari or Firefox
- Adobe Flash Player
- Sound card and speakers or headphones
- An Internet connection. If you are viewing through a corporate / LAN connection please ensure that your organisation allows for streaming through their firewall



- Dashboard
- Own Voting
- Discretionary Voting
- Logout

Annual General Meeting



Voting status

Voting is currently OPEN

[Click here to vote](#)

Logging Off

- Click on the Logout menu option.