

## A G E N D A

MEETING	:	ANNUAL GENERAL MEETING OF MEMBERS
DATE	:	WEDNESDAY, 26 JUNE 2019
TIME	:	09H00
PLACE	:	SAICA Offices, 17 Fricker Road, Illovo, Sandton

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1. **QUORUM**  
To establish whether a quorum is present.
  
2. **APPROVAL OF PREVIOUS MINUTES**  
To CONSIDER and APPROVE the minutes of the previous Annual General Meeting held on the 26 June 2018. 1\_ (on website)  
To CONSIDER and APPROVE the minutes of the Special Annual General Meeting held on the 31 July 2018. 2\_ (on website)
  
3. **CONFIRMATION OF NOTICE AND DOCUMENT CIRCULATION** 3 (on website)
  - 3.1. To NOTE that a Notice to members convening the Annual General Meeting was published in the April, May and June issues of the *Accountancy SA* magazine.
  - 3.2. To NOTE that the Notice of the Annual General Meeting, the 2018 SAICA Group and Institute Annual Financial Statements, the 2018 SAICA Integrated Report and SAICA revised Constitution have been circulated to Members by the following means:
    - 3.2.1. via electronic mail to members registered on SAICA's database as able to accept communications in this manner; and
    - 3.2.2. via the SAICA website which is accessible to all members.
  - 3.3. To NOTE that an electronic platform was made available to members to enable e-voting for both proxy and on-the-day voting processes, and virtual member participation through a webcast.
    - 3.3.1. Registration and Proxy voting on the e-voting solution opened at 09h00 on Wednesday 5 June 2019 and closed at 09h00 on Monday 24 June 2019.
    - 3.3.2. On-the-day voting will be made available during AGM proceedings through the e-voting solution.
  
4. **PROCEEDINGS OF THE MEETING**  
To NOTE the proceedings for the meeting.
  
5. **2018 SAICA GROUP FINANCIAL STATEMENTS** 4 (on website)  
To CONSIDER the SAICA Group and Institute Annual Statements for the year ended 31 December 2018.  
(The current SAICA Constitution in paragraph 14.1.1 requires "the consideration of the annual financial statements" at the AGM).
  
6. **AUDITOR'S REPORT** 5 (on website)  
To CONSIDER the Independent Auditors Report.  
(The current SAICA Constitution in paragraph 14.1.3 requires "the consideration of a report by the auditors" at the AGM).
  
7. **EXTERNAL AUDITORS**  
To CONSIDER and, if supported, APPROVE the appointment of MAZARS as the external auditors for the ensuing year.  
(The current SAICA Constitution in paragraph 14.1.4 requires "the consideration of the appointment of the auditors" at the AGM).
  
8. **CONSTITUTIONAL REVIEW** 6 (on website)  
To CONSIDER and, if supported, APPROVE the revised SAICA Constitution in terms of Section 19 of the current Constitution. The current SAICA Constitution in paragraph 19.1 requires amendments to be approved by not less than three fourth of the Members of the Institute who are present in person or by proxy at the AGM.
  
9. **RESULTS OF THE POLLS**

To NOTE the results of the polls.

**10. GENERAL**

To NOTE any matters for discussion under general.

**11. CLOSURE**

[e-Voting log-on](#) Electronic platform

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1. *Minutes of the SAICA AGM of 26 June 2018 (Ref. 682424)*
2. *Minutes of the SAICA SGM of 31 July 2018 (Ref. 681346)*
3. *AGM Notice for meeting on 26 June 2019 (Ref. 733057)*
4. *2018 SAICA Group Financial Report*
5. *Auditors Report*
6. *SAICA Constitution amended revised with Governance review task team report and recommendations (Ref.734024).*